

**U.S. Postal Service<sup>®</sup>**  
**INSURED MAIL RECEIPT**

**OFFICIAL USE**

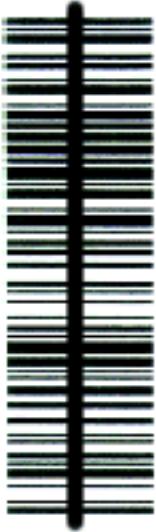
Postage	\$	<input type="checkbox"/> Fragile <input type="checkbox"/> Liquid <input type="checkbox"/> Perishable
Insurance Fee		Insurance Coverage _____
Restricted Delivery Fee (Domestic only; endorsement required)		
Special Handling Fee		
Return Receipt Fee (Except for Canada; endorsement required)		
Total Postage & Fees		\$

Postmark  
Here

Sent to:
Street, Apt. No.; or PO Box No.
City, State, ZIP+4 <sup>®</sup> , Country

PS Form 3813-P, May 2004

See Reverse for Instructions



**NOTE:** To mail claim, attach original mailing receipt, container, and packaging used to prevent damage.

**COVERAGE:** Insurance is provided only in accordance with postal regulations in the Domestic Mail Manual (DMM), and for International shipments, the International Mail Manual (IMM). The DMM and IMM set forth the specific types of losses that are covered, the limitations on coverage, terms of insurance, and conditions of payment. The DMM and IMM are available for inspection at any Post Office or visit our website at [www.usps.com](http://www.usps.com). Merchandise is insured against loss, damage, or injury. Coverage may not exceed the lesser of the limit fixed for the insurance fee paid or the declared value. Limitations on coverage as prescribed in the DMM and IMM include, but are not limited to the following:

- No coverage is provided for consequential losses, delay, concealed damage, spoilage of perishable items, articles improperly packaged, articles too fragile to withstand normal handling in the mail or prohibited articles.
- Domestic insurance covers the lesser of the actual (depreciated) value of the contents or the cost of the repairs.
- International insurance coverage is subject to both U.S. Postal Service regulations and the domestic regulations of the destination country. Insurance coverage varies by country and is not available to some countries. The addressee must report damage of an insured article's contents to the delivering post office immediately.

**FILING CLAIMS:**

Domestic indemnity claims for loss must be filed within 180 days of the date the article was mailed. All claims for damage or injury should be filed immediately but no later than 60 days from the date of mailing. The original date stamped mailing receipt must be presented when filing a claim. The article, container, and packaging must be presented at any Post Office to file a claim for damage or loss of contents. Evidence of value or damage such as a sales receipt or repair estimate must be submitted in support of all claims.

International indemnity claims for loss must be filed within six months of the date the article was mailed. All claims for damage or injury must be filed immediately. The original date stamped mailing receipt must be presented when filing a claim. The article, container, and packaging must be presented at the destination Post Office to file a claim for damage or loss of contents. Evidence of value or damage such as a sales receipt or repair estimate must be submitted in support of all claims.

**IMPORTANT: Save this receipt and present it when making an inquiry.**

PS Form 3813-P, May 2004 (Reverse) (7530-01-000-1167)