



BOUND PRINTED MATTER DOCUMENTATION FORM

This form, PS Form 8042, *Bound Printed Matter Documentation*, should be submitted with all single-piece nonidentical weight Bound Printed Matter flat-size and parcel mailings of less than 300 pieces bearing a permit imprint as the postage payment method when all mailpieces are claimed on the same postage statement. Each mailpiece must be numbered (1 through 299) and requested information about the mailpiece recorded on the corresponding line item (lines 1 through 299) on this form. Flats and parcels may not be presented on the same documentation or postage statement. PS Form 3605-R, *Postage Statement - Package Services*, MUST be presented with this form and the mailing.

Processing Category -- Flats or Parcels (circle one)

Permit Number _____

Total Number of Mailpieces _____

Total Number of Pounds _____

Total Postage _____

Total Number of Containers _____

Permit Holder Name _____

Date (MM/DD/YYYY) _____

| Pieces in Mailing | Sample Size | Adjustment Factor |
|-----------------------------|----------------------------------|--------------------|
| 1 to 299 pieces | 10% of pieces | |
| Number of Mailings per Week | Number of Verifications per Week | Plus or minus 1.5% |
| 10+ | 1 per 5 mailings | |
| 2 to 9 mailings per week | 1 verification per week | |
| 1 or less | Verify each mailing | |

| Piece and Postage Summary | | |
|---------------------------|-----------------------|------------------------|
| Zone | Total Pieces Per Zone | Total Postage Per Zone |
| Zones 1 and 2 | | |
| Zone 3 | | |
| Zone 4 | | |
| Zone 5 | | |
| Zone 6 | | |
| Zone 7 | | |
| Zone 8 | | |

1. Select your sample mailpieces randomly and verify against the data entered on this sheet.
2. Use PS Form 8159, *Sampling/Postage Adjustment Worksheet*, to determine if additional postage is due.

Page 1 is to be presented with each mailing. Print and attach pages 2 thru 4 as necessary.

| Piece # | Zone | Weight | Postage | Extra Svcs | Piece # | Zone | Weight | Postage | Extra Svcs | Piece # | Zone | Weight | Postage | Extra Svcs |
|---------------|------|--------|---------|------------|---------------|------|--------|---------|------------|---------------|------|--------|---------|------------|
| 1 | | | | | 35 | | | | | 69 | | | | |
| 2 | | | | | 36 | | | | | 70 | | | | |
| 3 | | | | | 37 | | | | | 71 | | | | |
| 4 | | | | | 38 | | | | | 72 | | | | |
| 5 | | | | | 39 | | | | | 73 | | | | |
| 6 | | | | | 40 | | | | | 74 | | | | |
| 7 | | | | | 41 | | | | | 75 | | | | |
| 8 | | | | | 42 | | | | | 76 | | | | |
| 9 | | | | | 43 | | | | | 77 | | | | |
| 10 | | | | | 44 | | | | | 78 | | | | |
| 11 | | | | | 45 | | | | | 79 | | | | |
| 12 | | | | | 46 | | | | | 80 | | | | |
| 13 | | | | | 47 | | | | | 81 | | | | |
| 14 | | | | | 48 | | | | | 82 | | | | |
| 15 | | | | | 49 | | | | | 83 | | | | |
| 16 | | | | | 50 | | | | | 84 | | | | |
| 17 | | | | | 51 | | | | | 85 | | | | |
| 18 | | | | | 52 | | | | | 86 | | | | |
| 19 | | | | | 53 | | | | | 87 | | | | |
| 20 | | | | | 54 | | | | | 88 | | | | |
| 21 | | | | | 55 | | | | | 89 | | | | |
| 22 | | | | | 56 | | | | | 90 | | | | |
| 23 | | | | | 57 | | | | | 91 | | | | |
| 24 | | | | | 58 | | | | | 92 | | | | |
| 25 | | | | | 59 | | | | | 93 | | | | |
| 26 | | | | | 60 | | | | | 94 | | | | |
| 27 | | | | | 61 | | | | | 95 | | | | |
| 28 | | | | | 62 | | | | | 96 | | | | |
| 29 | | | | | 63 | | | | | 97 | | | | |
| 30 | | | | | 64 | | | | | 98 | | | | |
| 31 | | | | | 65 | | | | | 99 | | | | |
| 32 | | | | | 66 | | | | | 100 | | | | |
| 33 | | | | | 67 | | | | | 101 | | | | |
| 34 | | | | | 68 | | | | | 102 | | | | |
| Column Totals | | | | | Column Totals | | | | | Column Totals | | | | |

| Piece # | Zone | Weight | Postage | Extra Svcs | Piece # | Zone | Weight | Postage | Extra Svcs | Piece # | Zone | Weight | Postage | Extra Svcs |
|---------------|------|--------|---------|------------|---------------|------|--------|---------|------------|---------------|------|--------|---------|------------|
| 103 | | | | | 137 | | | | | 171 | | | | |
| 104 | | | | | 138 | | | | | 172 | | | | |
| 105 | | | | | 139 | | | | | 173 | | | | |
| 106 | | | | | 140 | | | | | 174 | | | | |
| 107 | | | | | 141 | | | | | 175 | | | | |
| 108 | | | | | 142 | | | | | 176 | | | | |
| 109 | | | | | 143 | | | | | 177 | | | | |
| 110 | | | | | 144 | | | | | 178 | | | | |
| 111 | | | | | 145 | | | | | 179 | | | | |
| 112 | | | | | 146 | | | | | 180 | | | | |
| 113 | | | | | 147 | | | | | 181 | | | | |
| 114 | | | | | 148 | | | | | 182 | | | | |
| 115 | | | | | 149 | | | | | 183 | | | | |
| 116 | | | | | 150 | | | | | 184 | | | | |
| 117 | | | | | 151 | | | | | 185 | | | | |
| 118 | | | | | 152 | | | | | 186 | | | | |
| 119 | | | | | 153 | | | | | 187 | | | | |
| 120 | | | | | 154 | | | | | 188 | | | | |
| 121 | | | | | 155 | | | | | 189 | | | | |
| 122 | | | | | 156 | | | | | 190 | | | | |
| 123 | | | | | 157 | | | | | 191 | | | | |
| 124 | | | | | 158 | | | | | 192 | | | | |
| 125 | | | | | 159 | | | | | 193 | | | | |
| 126 | | | | | 160 | | | | | 194 | | | | |
| 127 | | | | | 161 | | | | | 195 | | | | |
| 128 | | | | | 162 | | | | | 196 | | | | |
| 129 | | | | | 163 | | | | | 197 | | | | |
| 130 | | | | | 164 | | | | | 198 | | | | |
| 131 | | | | | 165 | | | | | 199 | | | | |
| 132 | | | | | 166 | | | | | 200 | | | | |
| 133 | | | | | 167 | | | | | 201 | | | | |
| 134 | | | | | 168 | | | | | 202 | | | | |
| 135 | | | | | 169 | | | | | 203 | | | | |
| 136 | | | | | 170 | | | | | 204 | | | | |
| Column Totals | | | | | Column Totals | | | | | Column Totals | | | | |

| Piece # | Zone | Weight | Postage | Extra Svcs | Piece # | Zone | Weight | Postage | Extra Svcs | Piece # | Zone | Weight | Postage | Extra Svcs |
|---------------|------|--------|---------|------------|---------------|------|--------|---------|------------|---------------|------|--------|---------|------------|
| 205 | | | | | 239 | | | | | 273 | | | | |
| 206 | | | | | 240 | | | | | 274 | | | | |
| 207 | | | | | 241 | | | | | 275 | | | | |
| 208 | | | | | 242 | | | | | 276 | | | | |
| 209 | | | | | 243 | | | | | 277 | | | | |
| 210 | | | | | 244 | | | | | 278 | | | | |
| 211 | | | | | 245 | | | | | 279 | | | | |
| 212 | | | | | 246 | | | | | 280 | | | | |
| 213 | | | | | 247 | | | | | 281 | | | | |
| 214 | | | | | 248 | | | | | 282 | | | | |
| 215 | | | | | 249 | | | | | 283 | | | | |
| 216 | | | | | 250 | | | | | 284 | | | | |
| 217 | | | | | 251 | | | | | 285 | | | | |
| 218 | | | | | 252 | | | | | 286 | | | | |
| 219 | | | | | 253 | | | | | 287 | | | | |
| 220 | | | | | 254 | | | | | 288 | | | | |
| 221 | | | | | 255 | | | | | 289 | | | | |
| 222 | | | | | 256 | | | | | 290 | | | | |
| 223 | | | | | 257 | | | | | 291 | | | | |
| 224 | | | | | 258 | | | | | 292 | | | | |
| 225 | | | | | 259 | | | | | 293 | | | | |
| 226 | | | | | 260 | | | | | 294 | | | | |
| 227 | | | | | 261 | | | | | 295 | | | | |
| 228 | | | | | 262 | | | | | 296 | | | | |
| 229 | | | | | 263 | | | | | 297 | | | | |
| 230 | | | | | 264 | | | | | 298 | | | | |
| 231 | | | | | 265 | | | | | 299 | | | | |
| 232 | | | | | 266 | | | | | | | | | |
| 233 | | | | | 267 | | | | | | | | | |
| 234 | | | | | 268 | | | | | | | | | |
| 235 | | | | | 269 | | | | | | | | | |
| 236 | | | | | 270 | | | | | | | | | |
| 237 | | | | | 271 | | | | | | | | | |
| 238 | | | | | 272 | | | | | | | | | |
| Column Totals | | | | | Column Totals | | | | | Column Totals | | | | |